



Dear Parents,

Thank you for entrusting us with your child(ren) this summer. In order for you and your child to have the best experience possible, please read the following carefully:

- › **Drop-off/Pick-up Times** – Drop-off begins at 7:00am and pick-up should be no later than 5:30pm unless **prior** arrangements have been made with Camp office staff. A fee of \$5.00 will be charged for every fifteen minutes a child is dropped off early or picked up late.
- › **Drop-off/Pick-up Location** – Grandma Linda’s Craft Center is Day Camp’s base. Please drop-off and pick-up from this location.
- › **Sign In/Sign Out** – Upon arrival and departure, children will be signed “in” and “out.” **Note:** If a child will be picked up by someone who is not their parent or legal guardian (i.e., Grandma), please be sure to include them online in your Parent Portal and notify the counselor.
- › **Required Forms** – All online forms **must be completed prior to the day of arrival**. **Note:** If forms have not been completed, your child may not stay on site. Forms are available online in the Parent Portal
- › **Electronics** – Absolutely no electronics are allowed at Camp. All electronics, including cell phones, found by counselors will be turned in to the office and will need to be picked up by a parent. If your child would like entertainment during RRR (rest, relaxation, and reflection) we would suggest a book or a sketch pad.
- › **Payment** – Full payment is due the Sunday (one week prior) to your child(ren)’s attendance each week. Payments can be made online in the Parent Portal. **If your payment is not received your child will not be able to attend Camp until payment is up-to-date.**
- › **Refund Policy** – Fees are subject to a refund with one week advance notice. “No show” camper fees **will not** be refunded.
- › **Field Trips** – Campers will leave no later than 9:00am and return between 3:30- 4:00pm.

We look forward to serving you and your child. Please let us know if you have any questions or concerns.

In His peace,

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Camp Wartburg is a ministry of
Lutheran Child and
Family Services of Illinois



Camp Wartburg Day Camp Equipment and Clothing List

Required

- › Swimming Suit (Girls-one piece required)
- › Towel for Swimming
- › Insect Repellent
- › Sunscreen
- › Water Bottle or Canteen

Recommended

- › All Weather Jacket
- › Sweatshirt
- › Rain Gear (Poncho)
- › Bible
- › Cap, Sunglasses, Bandanna
- › Teddy Bear or Special Toy (if desired)

Please **DO NOT** bring – any type of food, gum, candy, drink, firearms, knives, firecrackers, radios, video games, TV, tape players, jewelry (1 pair of post earrings OK, if necessary), curling iron, hair dryer, cell phones, pagers.

PLEASE MARK ALL POSSESSIONS WITH THE CAMPER'S NAME. Camp Wartburg is not responsible for loss or damage to personal possessions. Expensive items should **definitely** be left at home.